



## ALG - Data, Research and Accountability Leader (Temporary) - Education Centre - 35 hrs (see below for details)

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**Job Code:** 2565913

Kawartha Pine Ridge District School Board

**Closing Date:** Jul 13, 2018  
4:00 PM EDT

**Posted on:** Jun 28, 2018

**Job Type:**

Full Time

**Job Category:**

Management & Professionals

**Open To:**

Management & Professionals  
ECE, EA/TA/ERW, Clerical, Secretarial, Administrative,  
Custodians, etc.

**Openings:**

**Mandatory Document:**

**School:**

Education Centre

**Start Date:**

**End Date:**

**Salary:**

**Job Description & Requirements**

### KAWARTHA PINE RIDGE DISTRICT SCHOOL BOARD

Peterborough, Ontario  
invites applications for the position of

**TEMPORARY**

**DATA, RESEARCH AND ACCOUNTABILITY LEADER**

**Salary: Category 3 - \$75,025 – 79,815/year**

**35 hours/week**

**Job Posting: ALG 2565913**



This is a 35 hour/week temporary position within the Administrative and Leadership Group (Non-Union) which will provide a challenging and satisfying assignment for a highly skilled and experienced employee.

**Purpose of the Data, Research and Accountability Leader:** To provide leadership and support to school and Board level staff in collecting and analyzing data related to Ministry accountability requirements and the Boards' Area of Emphasis.

**Reports To:** Superintendent of Student Achievement; First Nation, Métis and Inuit, Equity, Diversity and Inclusive Education.

**Responsibilities include:**

- Co-lead the development and implementation of the Board's identity-based data collection work in 2018-2019.
- Work as part of the Teaching and Learning team to support school staff with local and provincial accountability requirements;
- Build staff knowledge and capacity regarding the effective use of data to inform instructional practices;
- Support schools with the target setting and improvement planning processes;
- Support educators with the professional learning required to understand and use provincial assessment data, including EQAO and the Ontario Secondary School Literacy Test (OSSLT);
- Provide leadership for assigned projects including developing proposals, organization, communication, managing budgets and report writing;
- Provide and facilitate professional learning opportunities using a variety of delivery methods that may encompass time frames outside the normal school day;
- Serve on the KPR system Research Advisory Committee;
- Represent the Board on provincial and regional committees, initiatives and projects;
- Work in collaboration with information technology vendors and KPRDSB staff in the design, installation, population and ongoing modifications of a data warehouse;
- Provide overall project management for MISA (Managing Information for Student Achievement) initiatives, track progress and provide required reports to the Ministry;
- Act as a resource to senior staff on research, data and statistical analysis methodologies;
- Support principles of equity and inclusionary practice in providing programming for all learners;
- Other duties as assigned by the Superintendent of Student Achievement; First Nation, Métis and Inuit, Equity, Diversity and Inclusive Education.

**Qualifications**

- University degree in related field or equivalent combination of education and experience;

- Two (2) to four (4) years' work experience in related field;

### Specialized Skills Required

- Current applied experience in: research design, project management, survey development, data selection, collection and analysis, database management, statistical analysis and presentation, and report writing;
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- Expertise with statistical software, database applications, word processing, spreadsheets (MS Word, MS Excel) and operation systems in a network environment;
- Broad knowledge base of elementary and secondary schools and provincial accountability requirements;
- Demonstrated data leadership in school or Board level initiatives;
- Strong interpersonal, problem solving and communication skills;
- Proven facilitation skills;
- Excellent skills in creating and writing of Board and Ministry reports;
- Previous School Board experience is an asset;
- Valid driver license and vehicle

Individuals interested in applying for this position are invited to submit a cover letter and resume to the undersigned by **4:00 p.m., July 13, 2018**

Kawartha Pine Ridge District School Board  
1994 Fisher Drive, Peterborough, ON K9J 6X6  
Email: [recruitment@kprdsb.ca](mailto:recruitment@kprdsb.ca)

**A Police Records Check, including a Vulnerable Sector Search and Pardoned Sexual Offenders Database Search, valid within six months from the date of hire, is a condition of employment with the Board.**

The Kawartha Pine Ridge District School Board fully supports those candidates with disabilities as they undergo our recruitment and selection procedures. Should you require accommodations during all or any part of these processes, please contact the Board in advance so that we may make the necessary arrangements.

**Diane Lloyd**

*Chairperson of the Board*

**Jennifer Leclerc**

*Director of Education*

**Educating for Success!**

*Thank you for your application. Only those selected for an interview will be contacted.*

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