

Education pays off.



TAKE THE FINANCIAL KICKSTART CHALLENGE

Research Officer

[Back to search results](#)
[« Previous](#) [Next »](#)
Job Code: 2567496

Peel District School Board

Closing Date: Jul 18, 2018
4:30 PM EDT
Posted on: Jun 29, 2018**Job Type:**

Full Time

Job Category:

ECE, EA/TA/ERW, Clerical, Secretarial, Administrative, Custodians, etc.

Open To:ECE, EA/TA/ERW, Clerical, Secretarial, Administrative, Custodians, etc.
Management & Professionals**Openings:** 1**Mandatory Document:**Resume
Cover Letter**School:**

HJA Brown Education Centre

Start Date: Sep 04, 2018**End Date:****Salary:** Band Level 7 (Min. \$78,919 to Max. \$98,648) per annum

Job Description & Requirements



The Peel District School Board (PDSB) is one of the largest school boards in Canada, with more than 150,000 students in over 250 schools. At PDSB, everything we do is designed to help all students achieve to the best of their ability. We have the incredible opportunity to inspire a smile in each student. Our collective, daily efforts make a positive difference in the lives of our students, their families and the world. Guided by our mission, vision and values, we build positive places for learning and working ... together at www.peelschools.org

We are currently accepting applications for a **Research Officer**.

Are you an experienced professional highly skilled in qualitative and quantitative research? Do you welcome the opportunity to draw on this expertise to support services and programs across the Peel District School Board? If so, take the next step in your successful career by joining our team.

Job Duties/Responsibilities and Details

Reporting to the Chief Research Officer, Research and Accountability, you will work both independently and as part of a team of education researchers in the design, implementation and interpretation of research and evaluation projects to support the board's system-wide strategic goals, equity and diversity initiatives, and curriculum and instruction programs.

Being a Research Officer at the Peel District School Board means acting as a research and evaluation resource to support the use of data for planning and decision-making. This will include being responsible for consultation and development of assessments (curriculum, alternative

programs, special education) as well as the evaluation of educational programs (equity, diversity, instruction, special education). The research team and Board staff will also rely on your assessment of current educational trends, and on the literature reviews and environmental scans you can provide on topics of interest as they carry out their functions.

Experience and Qualifications

Candidates must have the following qualifications/experience:

- Graduate degree in education, social sciences, or a related field
- Minimum 5 - 7 years' experience in a research environment, within a school board setting that reflects a working knowledge of curriculum, instruction, special education, and equity/diversity concepts, principles, and theory
- Specialized training and advanced knowledge in quantitative and qualitative research design. Advanced knowledge of statistical procedures. Fluency with related software (i.e., SPSS, Excel, NVivo)
- Proficiency in the use of computers (i.e., data management, analysis, reporting and presentation software)
- Proven ability in promoting equitable practices which value inclusiveness and diversity
- Excellent organizational and project management skills
- Excellent interpersonal, consultation, and oral/written skills. Proven ability to translate complex research concepts for the lay audience
- Ability to work within a team oriented environment.
- Demonstrated commitment to working in a diverse school community and/or work environment.
- Record of satisfactory on-the-job performance while employed by the Peel District School Board

PREFERENCE WILL BE GIVEN TO CURRENT QUALIFIED MEMBERS OF THE ADMINISTRATIVE STAFF GROUP

Commitment to Equity

The Peel District School Board is committed to equity in employment. We are committed to equitable hiring practices that allow us to hire qualified staff who reflect the full diversity of the Region of Peel. We will make any reasonable accommodation, based on any of the human rights protected grounds, to support candidates to participate in the hiring process.

When contacted, candidates will be provided with an overview of the various elements of the selection process, such as test and skill demonstrations. We will provide employment accommodation (i.e. an accessible location, rescheduling of interviews that fall on holy days) if we are advised of an applicant's needs in advance of any part of the selection process.

Criminal Record Check

Successful candidates must provide a satisfactory Criminal Record Check (CRC) prior to commencing employment. Please review the requirements at the [CRC](#) link.

Recruitment Process

We appreciate the interest of all applicants, but will only be contacting candidates whose skills, experience and qualifications best meet the requirements of the position. All communication to applicants regarding this job posting, including an invitation to complete skills assessments and/or a job interview if applicable, will be made through email. Candidates are encouraged to regularly check their email as listed on their applytoeducation.com account.

[Sign in or create an account to apply to this posting.](#)

[ABOUT US](#)

[CONTACT US](#)

[HELP &
TRAINING](#)

[PRIVACY
PLEDGE](#)

[TERMS OF USE](#)

[ACCESSIBILITY](#)